



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, 21ST THEATER SUPPORT COMMAND**  
**UNIT 23203**  
**APO AE 09263**

AERPE-P-OS

15 September 2003

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: 21st Theater Support Command Policy Letter 8, Soldier Readiness Program**

**1. References:**

a. AR 600-8-101, Personnel Processing (In-, Out-, Soldier Readiness, Mobilization, and Deployment Processing), 18 July 2003.

b. AE 600-8-101, USAREUR Soldier Readiness Program, 10 October 2002.

2. Commanders are responsible for soldier readiness. Only by maintaining readiness on a continuing basis can we ensure our soldiers are ready to meet requirements for rapid deployment. Commanders must ensure that the unit Soldier Readiness Program (SRP) works to meet the United States Army, Europe, and Seventh Army standard of 94 percent deployability 100 percent of the time.

3. In order to meet this goal, commanders must do the following:

a. Include SRP as a subtask of Deploy in their Mission Essential Task List.

b. Schedule SRPs at company or battalion level twice yearly and ensure all available soldiers attend each SRP.

c. The Army Company Information System or ARCIS must be updated within 3 working days upon completion of the SRP.

d. Correct deployability deficiencies as listed in AR 600-8-101 and on soldier readiness checklist within 30 days of a soldier's arrival at the unit.

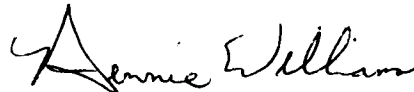
e. Ensure soldier readiness folders are reviewed monthly and deficiencies are corrected. Do not wait for SRP to correct deficiencies.

f. Conduct unit deployability checks in accordance with USAREUR Regulation 600-8-101 before arriving at the SRP site.

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- g. Include readiness checks as part of your Command Inspection Program.
- 4. Maintaining deployability is a full time responsibility. Commanders direct involvement will ensure the success of the Soldier Readiness Program.
- 5. The point of contact is the G1, 484-7328.
- 6. FIRST IN SUPPORT!



BENNIE E. WILLIAMS  
Major General, USA  
Commanding

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